



REGULAR MEETING MINUTES

The City of Helotes Economic Development Corporation (EDC) Board of Directors met for a Regular Meeting on Wednesday, September 20, 2023 at 7:00 p.m., in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present:

Board Members: Blaine Lopez, President John Kodosky, Vice-President
Melody Cooper, Secretary Greg Hayden
Melissa Benavides Joel Lutz
Jeff Felty

Staff: Glenn Goolsby, Executive Director
Marian Mendoza, Ex-Officio

Absent:

1. Call to Order.

President Lopez called the meeting to order at 7:03 p.m.

OPEN SESSION:

2. Citizens to be heard.

The HEDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the HEDC of any item not on the Agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future HEDC Agenda.

No citizens were present to speak.

CONSENT AGENDA (ITEM NOS. 3 – 7):

All items marked with an asterisk (*) on the consent agenda were voted on as a group. Motion was made by Jeff Felty, second by Greg Hayden to approve Items 4 and 6 as written. The motion carried unanimously.

3. *** Approval of the minutes of the Regular Meeting dated August 16, 2023.**
4. ***Approval of the HEDC (FYE) 2023 Revenue and Expense Report dated September 15, 2023.**
5. ***Approval of a Resolution of the Board of Directors of the City of Helotes Economic Development Corporation (HEDC) approving an Investment Policy and Strategy for public investment purposes; authorizing the Executive Director to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date.**
6. ***Approval of a Resolution of the Board of Directors of the City of Helotes Economic Development Corporation (HEDC) designating Investment Officers for public investment purposes; authorizing the Executive Director to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date.**
7. ***Approval of a Resolution of the Board of Directors of the City of Helotes Economic Development Corporation (HEDC) approving a list of approved brokers / dealers for public investment purposes; authorizing the Executive Director to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date.**

COMMITTEE REPORTS:

8. **Update from HEDC standing committees to include the following:**
 - **Executive Committee;** - Blaine stated the committee had met to review the agenda.
 - **Finance Committee;** - Melody stated all August expenditures had been approved.
 - **Governance Committee;** - Greg stated nothing new at this time.
 - **Building Evaluation Committee** – Glenn had no update at this time.

ITEMS FOR INDIVIDUAL CONSIDERATION:

9. **Discussion of and direction on allocating funding for City of Helotes park improvements to include new playground equipment and consideration of other facilities.**

Motion was made by John Kodosky, second by Melody Cooper to discuss the Item.

President Lopez reviewed discussions from the first Community Enhancement Committee meeting. He stated the committee had identified several projects for consideration and the need to develop a master plan. The consensus was to include Jeff Felty and Greg Hayden in future committee meetings and to develop a Request for Proposals to master plan the Helotes Disk Golf and Fitness Park.

10. **Discussion of and action on a Resolution of the Board of Directors of the City of Helotes Economic Development Corporation (HEDC) approving appropriations for the Fiscal Year Ending (FYE) 2024 Maintenance & Operating, Interest & Sinking, and Capital budgets for Fiscal Year Ending (FYE) 2024. Proposed EDC budgets include economic development "Projects," as defined by Texas Local Govt. Code Chapter 505 *Type B Corporations* and authorizing the Executive Director to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date.**

Motion was made by Jeff Felty, second by Greg Hayden to approve the Item as written. The motion carried unanimously.

11. **Discussion of and action on the election of officers for the EDC Board of Directors, as required by the EDC Restated and Amended Articles of Incorporation, Article Ten Board of Directors, including, but not limited to, President, Vice-President, and Secretary.**

Motion was made by Jeff Felty, second by Greg Hayden to re-appoint the current Officers to the EDC Board of Directors to include; Blaine Lopez – President, John Kodosky – Vice-President, and Melody Cooper - Secretary. The motion carried unanimously.

STAFF REPORT:

12. **Update on HEDC projects to include the following:**
- **Visitor and Business Center;**
 - **Marketing; and**
 - **Arts Grant.**

Mr. Goolsby updated the board on the status of the visitor center and the status of the FY23 art grant, as well as reminded them about the YOLO,TX episode airing on October 7 & 8.

President Lopez adjourned the meeting at 8:09 p.m.



Glenn Goolsby
Executive Director